

Sprint Backlog Grooming Meeting Minutes #1

Date: February 2, 2026

Start Time: 2:00 PM

End Time: 3:15 PM

Attendees:

Daniel Bikowicz, Helen Gomez, Nahahme Bar 'Ysrael, Omar Adel Alali, Matthew Clayton

User Stories Reviewed and Updated:

User Story 1 – GitHub Repository Setup

Status: Nearly complete. Repository has been created, branch protection rules applied, and team access provided. Documentation is still being finalized.

User Story 2 – Team Access and Branch Protection

Status: Almost finished. All team members have appropriate access, roles are configured, and testing was successful.

User Story 3 – Backend Project Structure Setup

Status: Ongoing. Initial folder structure is in place, setup scripts created, with error handling still pending.

User Story 4 – Development Environment Setup

Status: In progress. Virtual environment and dependency files created, configuration ongoing, testing continues.

User Story 5 – Risk Engine Folder and Code Skeleton

Status: In progress. Core folders created, interface stub implemented, working toward full implementation.

User Story 6 – Documentation and README Initialization

Status: In progress. README sections drafted, contribution guidelines added, pull request template pending.

User Story 7 – Project Task Board and Issue Templates

Status: In progress. Issue templates created, task board automated, automation rules under testing.

User Story 8 – Logging Configuration Scaffold

Status: In progress. Logging configuration established with rotation and environment-based log levels.

User Story 9 – GPS Data Model Definitions

Status: In progress. GPS data models defined with validation, unit tests written, timestamp validation pending.

User Story 10 – Basic API Skeleton

Status: In progress. Flask application skeleton created with routing and health checks; middleware and endpoint stubs pending.

Discussion Items:

Team progress remains consistent across all user stories.

No major obstacles identified.

GPS precision requirement clarified to six decimal places.

Most tasks are roughly 40–60% complete and on track for sprint goals.

Focus for the upcoming week will be task completion and integration testing.